Congratulations on your new role and thank you for joining us here in NHS Lothian.

We are an organisation of highly committed people who are dedicated to providing the best care, services and experiences for our patients, carers and staff.

Due to the current COVID19 pandemic, your induction experience will involve a shortened virtual programme delivered on-line, which will support you to get started in your role. At an appropriate time in the future we will be back in contact with you to make arrangements for any additional learning required.

Here is how to get started with your induction:

All of the Induction resources that you will need to access are on two systems, LearnPro and Turas Learn. You will need to register on both systems and work through the content.

Please contact Education & Employee Development (EED) Enquiries on 0131 536 1130 or internal 61130 option1 or email Enquiries.EED@nhslothian.scot.nhs.uk to get a LearnPro ID. This will let you access a series of modules on-line.

Once registered it is important that you click on the NHS Lothian Core Mandatory button and select the category associated with your job role. This will ensure that you populate your account only with the e-learning relevant to your new role, and will prevent you from completing unnecessary subjects. It is important that you complete the e-learning as soon as possible within the first 12 weeks of your employment.

Further instructions and information will be found in the Corporate Induction Handbook, which you can access by scanning the QR barcode below:
This can be accessed via electronic devices e.g. mobile phones, ipads etc. by focusing the camera on the QR code. If your device is unable to do this, you may need to download a QR Reader App to assist you. There are many free Apps available, so please ensure you check this before taking action. For Facilities staff and Health Care Support Workers (HCSW), a copy of HCSW Standards and Code will be provided to you by your manager.

At the same time, access TURAS Learn: https://learn.nes.nhs.scot/28445/covid-19-nhs-healthboard-resources/nhs-lothian-virtual-induction-process.

This will give you access to NHS Lothian Virtual Induction Process and some short films on-line, plus links to information you need to know.

We ask that you prioritise which modules and films you need however the Fire Safety and Manual Handling elements are required by law. Ideally you should complete them all as soon as possible as this content is about keeping you and patients safe, however we are asking you to be selective based on your role, level of experience, prior knowledge and confidence. All content must be completed within the first 12 weeks of employment.

We wish you well in your new role and thank you again.
NHS Lothian Virtual Induction Process

Please work your way through both columns

TURAS Learn NHS Lothian Virtual Induction Process:

All Staff

- Fire Safety Demonstration
- Manual Handling Demonstration
- Personal Protective Equipment (PPE) and Health Associated Infection (HAI)

Please access the most up-to-date information via the Infection Prevention & Control pages:

Clinical Staff in Registered Nurse and Healthcare Support Worker Roles

TRAK Rapid Induction for Ward Based Staff demonstration available as a refresher following LearnPro TRAK Rapid Induction Module

Registered Nurses

Deteriorating Patient Video
Medicines Management Video

LearnPro e-learning Modules

Contact EED Enquiries to get a Learnpro ID:
0131 5361130 option 1
enquiries.eed@nhslothian.scot.nhs.uk

All Staff

- Core Mandatory e-learning Modules
  - Fire Safety
  - Manual Handling
  - Basic Life Support (Clinical Staff)
  - Healthcare Associated Infection
  - Health & Safety
  - Violence & Aggression (Clinical Staff)
  - Public Protection
  - Information Governance
  - Equality & Diversity

TRAK Rapid Induction for Ward Based Staff MUST pass this module prior to log in details being issued.

Clinical Staff in Registered Nurse and Healthcare Support Worker Roles

NEWS2 & SBARD for Registered Nurses or NEWS2 & SBARD for Healthcare Support Worker or MEWS and SBAR in Obstetrics

Registered Nurses

Blood Glucose Monitoring Accu-check Inform
*Charge Nurses to apply for a barcode from labs for testing*