



# LOOP MOBILE

WORK MOBILE DEVICE

MOVING FROM ALLOCATE ME TO LOOP

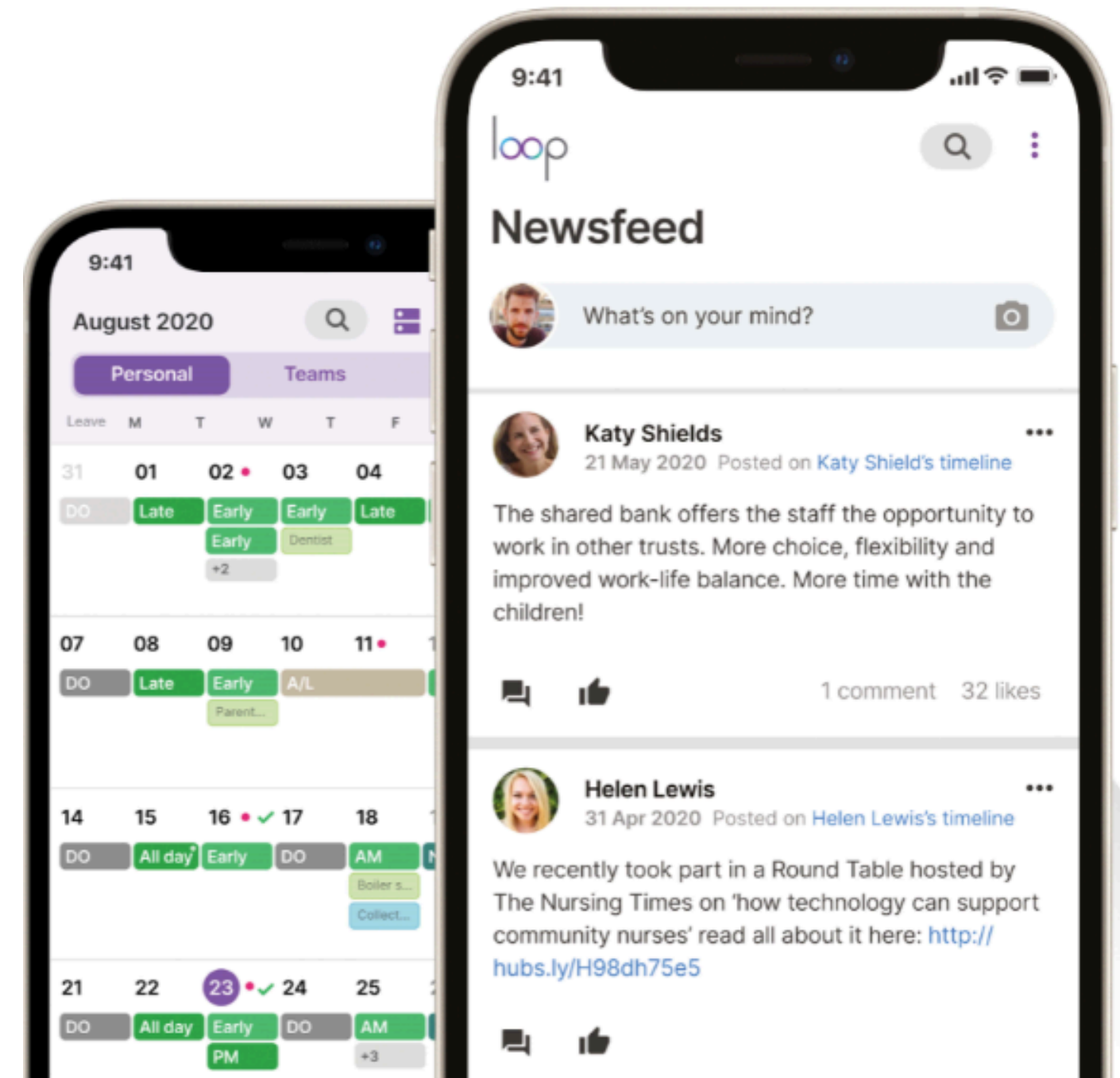
Your new home for



EMPLOYEE ONLINE



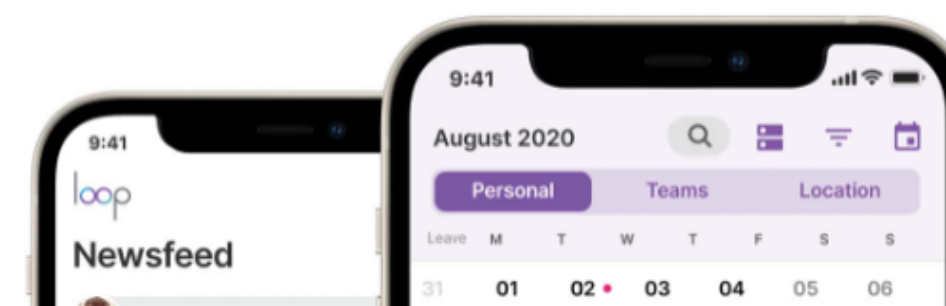
CREATION DATE : 20/03/2025



# Requirements For Loop

To access Loop, you must meet the following requirements.

Software	Component	Minimum Requirements	Recommended Requirements
Loop web application	Operating System	N/A	Windows 10
	Internet Browser	N/A	Latest versions of Safari, Edge, and Chrome
	Device	N/A	Android, minimum 8" Display resolution greater than or equal to 768 x 1024
Loop mobile application	Operating System	iOS 13 Android 13	iOS 17 Android 14
	Internet Browser	N/A	Latest versions of Edge and Chrome



# Downloading LOOP

For any staff member signing up for a Loop account for the first time but has not previously used Allocate ME, Please refer to guide **Loop Mobile - Getting Started Guide**

Using your mobile device open your app store or Google Play store and search for the app

## Allocate Loop

Allocate Software

1.6 ★  
409 reviews

100K+  
Downloads

Parental guidance ⓘ

Install

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### Allocate Loop <sup>12+</sup>

Keeping you in the Loop

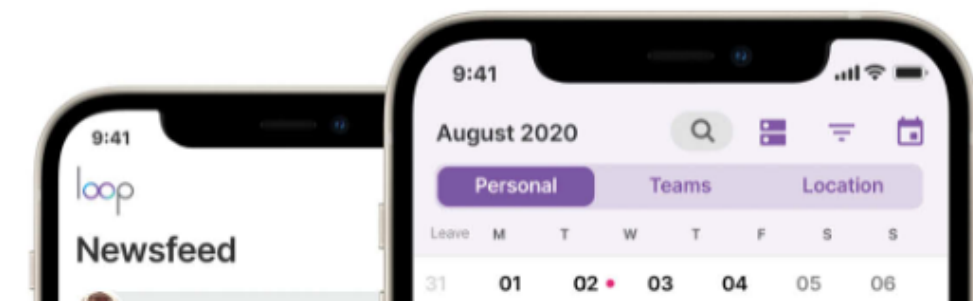
[Allocate Software](#)

#2 in Social Networking

★ ★ ★ ★ ★ 1.7 • 6 Ratings

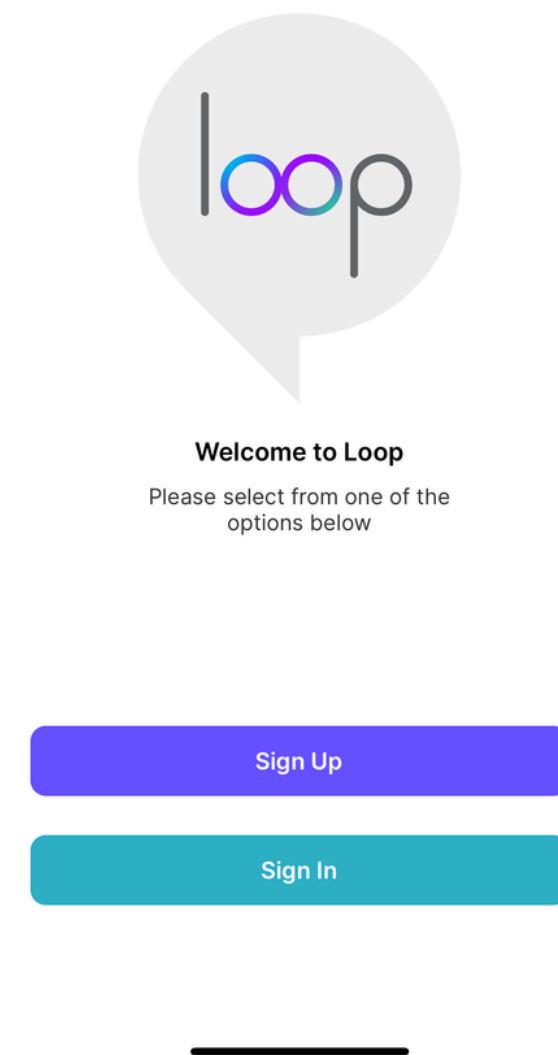
Free

Proceed to download the app from your required app store

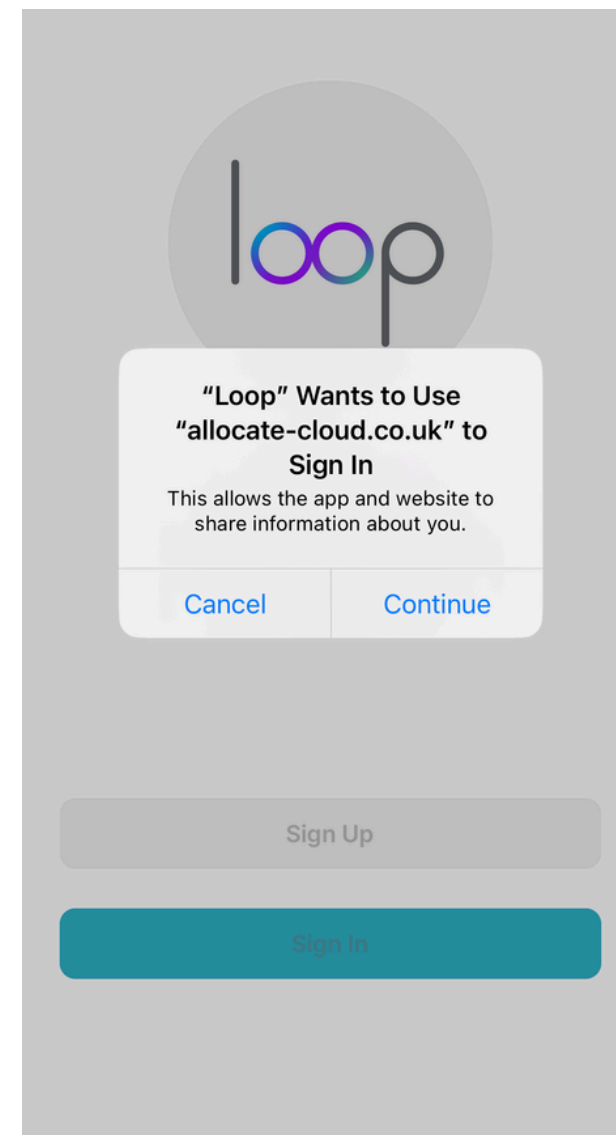


# Loop -Moving From Allocate ME To Loop

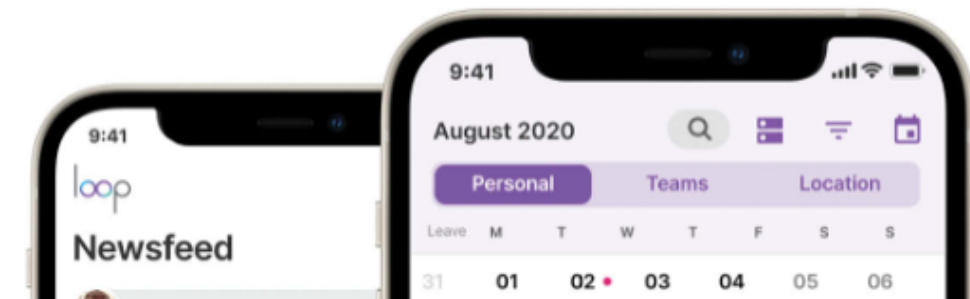
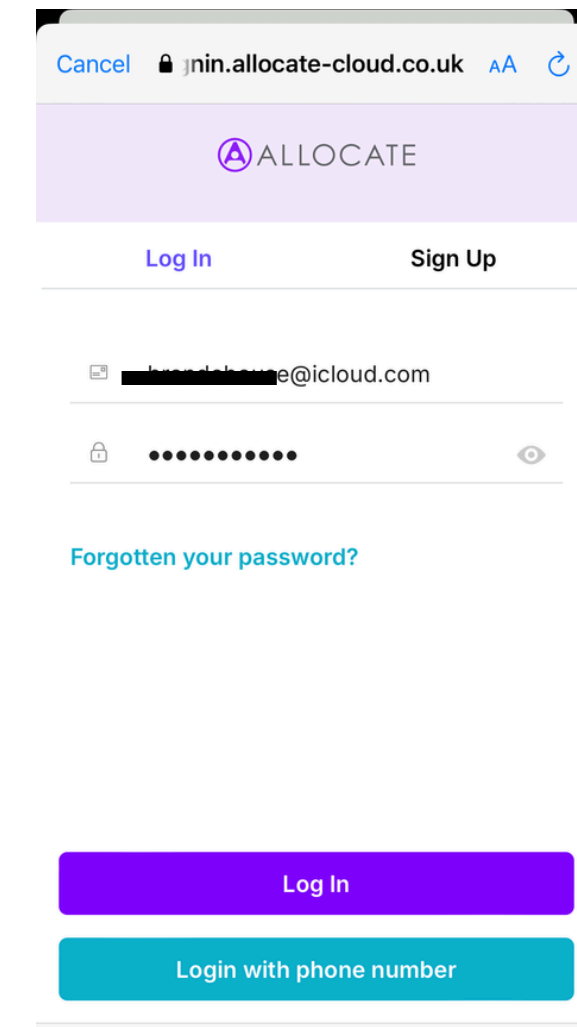
Open the Loop app and you will be welcomed with the below screen and choose Sign In



Please hit Continue to proceed to the Sign In Page \***Please note** if your work mobile asks you to choose a browser default between edge or Chrome, please ensure **Chrome** is selected\*



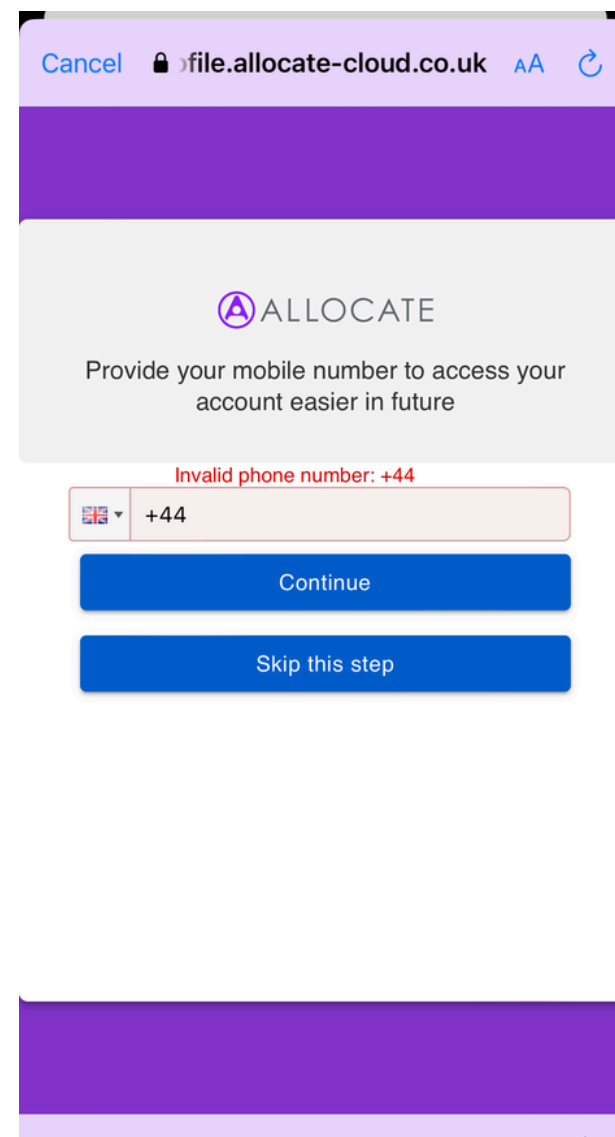
Using your email address that was set up to your **Allocate ME account** please enter your email address along with your **Allocate ME Password** and click **Log In**



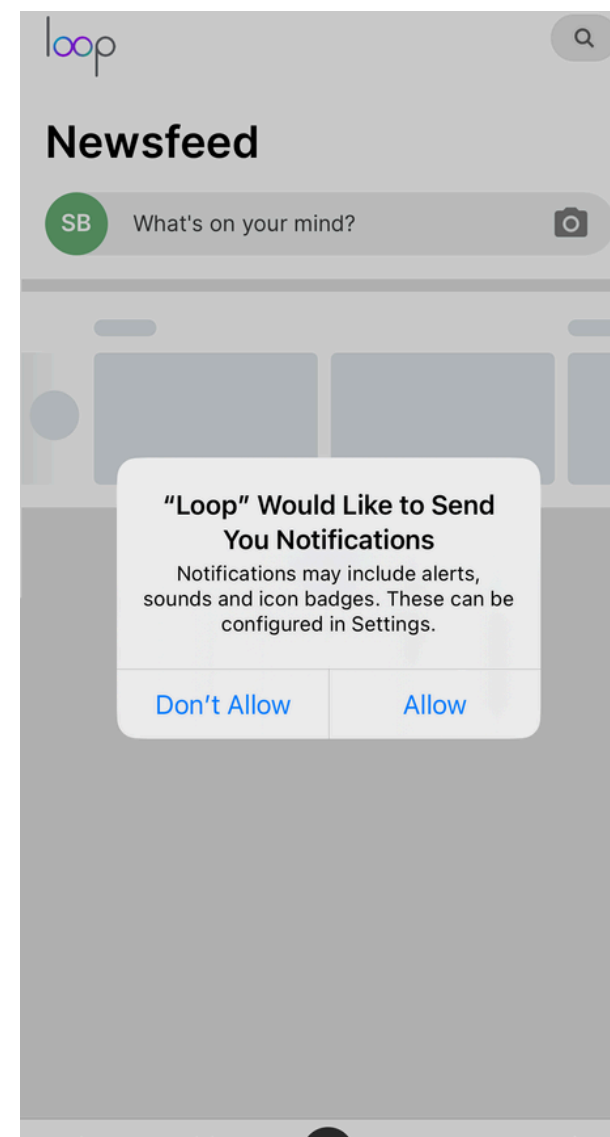
# Loop -Moving From Allocate ME To Loop

A new form page will open for you to be able to enable login with your phone number (Optional)

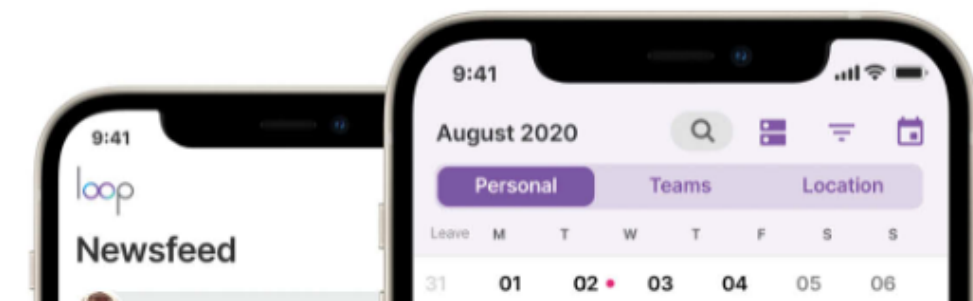
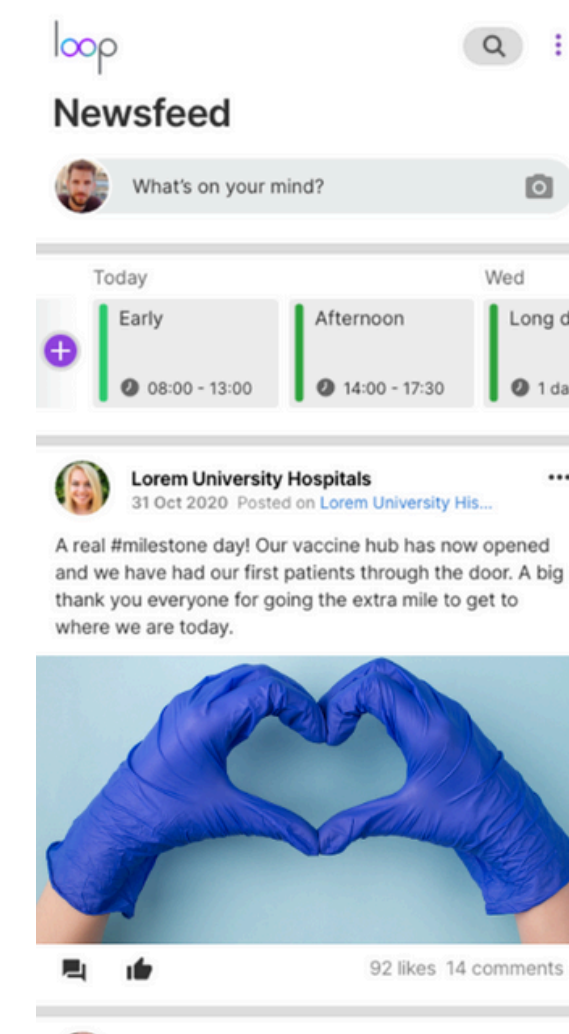
If you wish to do this please type in your country code and phone number and tap Continue.



Either Allow or Don't  
Allow if your want have  
have Push Notifications  
set which we recommend  
you set to Allow



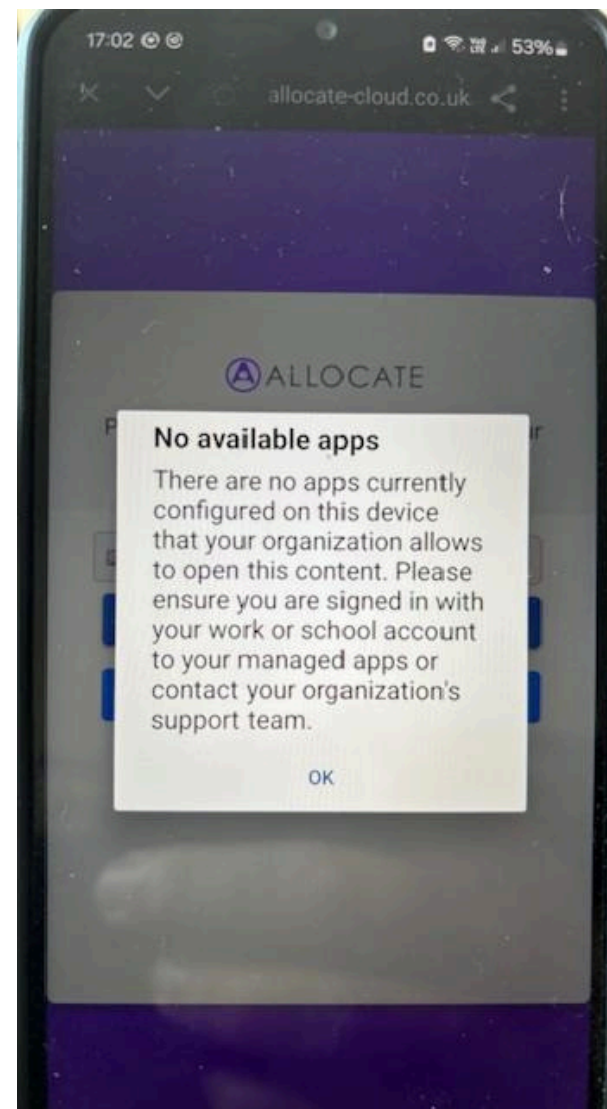
Congratulations you have now  
successfully installed loop to view your  
rosters and interact with colleagues and  
so much more.





# Loop -Moving From Allocate ME To Loop

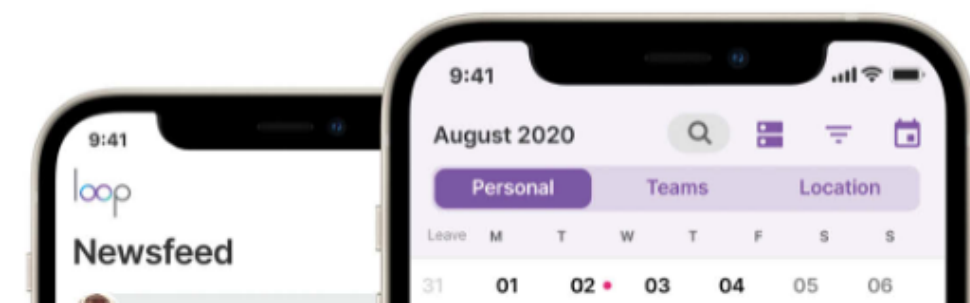
## Troubleshooting Issue



For any reason on logging into Loop on your work device you are shown the following message please follow the below steps

- Tap settings on your Samsung Phone
- In the magnifying glass type browser
- On the options that shows pick edge.
- Scroll to part stating browser app it currently should say edge, please change to chrome.
- Try logging into loop again

NHS Lothian IT Team looking at resolving the issue with Edge currently





# THANK YOU

**NHS Lothian eROSTERING TEAM**

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**Your new home for**

